

## COMBINED SYNOPSIS/SOLICITATION FOR COMMERCIAL ITEMS

### General Information

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Current Response Date:	05/05/2017
Product or Service Code:	S201
Set Aside:	100% Total Small Business
NAICS Code:	561720

### Contracting Office Address

Utah Acquisition Support Center  
2222 West 2300 South  
Salt Lake City, UT 84119

### Description

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Federal Acquisition Regulation (FAR) subpart 12.6, "Streamlined Procedures for Evaluation and Solicitation for Commercial Items," as supplemented with additional information included in this notice. This announcement and attachment constitutes the only solicitation; *quotations* are being requested,

The associated North American Industrial Classification System (NAICS) code for this procurement is 561720, with a small business size standard of \$18.0 million.

The Heber Kamas Ranger District Office, Wasatch National Forest, is in need of janitorial services.

All interested companies shall provide *quotation(s)* for the following:

### Services

The United States Department of Agriculture (USDA), Forest Service (FS), Intermountain Region, Wasatch National Forest, Heber Kamas Ranger District Office, has a need for janitorial services for the Heber Kamas Ranger Station. Item 1 for this solicitation is for the Heber Kamas Ranger Station Office, currently occupied by Forest Service employees. (See Attachment X for statement of work)

## Place of Performance

Address: 2460 South Highway 40,  
Heber UT

Postal Code: 84032

Country: UNITED STATES

A contract will be awarded to the lowest-priced technically acceptable offeror. Quotes will be evaluated for acceptability but will not be ranked using the non-cost/price factors. In order to be eligible for award, offerors must receive a rating of “acceptable” in every non-price factor/subfactor. In the interest of economy and efficiency, the Government will start by evaluating the technical quote of the lowest-priced offeror and will award to that offeror if the technical quote is rated “technically acceptable”. If the lowest offeror receives a rating of “unacceptable” in any of the non-cost factors, the Government will then move on to evaluating the technical quote of the next lowest offeror and so on until a quote is rated “technically acceptable”. Therefore, the technical quote of the non-low price offerors may or may not be evaluated.

Per, FAR 52.217-5 Evaluation of Options (JUL 1990), Except when it is determined in accordance with FAR 17.206(b) not to be in the Government’s best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

**The following factors and sub-factors will be used to determine technical acceptability. Offeror shall provide the information necessary, including for any subcontractors, to evaluate the following factors and subfactors:**

**Factor #1 – Technical Capability of Offeror.** In order to receive a rating of “acceptable”, offer must at a minimum, demonstrate adequate experience and technical capability of the services offered to meet or exceed the technical specifications. Specifically, the Government will evaluate for the following and each category must receive a rating of acceptable in order to receive an overall rating of acceptable in this factor:

**Subfactor #1.1 – Experience in performing janitorial services** – In order to receive a rating of acceptable, offer must demonstrate 3 years or more experience providing janitorial services.

**Subfactor #1.2 – Equipment** – In order to receive a rating of acceptable, offer must demonstrate that they have adequate equipment and resources to provide janitorial services. Equipment must be in good working condition.

**Subfactor #1.3 Approach and Capability to complete work** – In order to receive a rating of acceptable, offeror’s approach, project management, staffing experience, training, and scheduling must reflect the ability to successfully perform.

**Factor #2 – Use of BioBased Products and Safety Record.** In order to receive a rating of “acceptable”, offeror must at a minimum, demonstrate use of biobased products and commitment to safety.

Specifically, the Government will evaluate for the following and each category must receive a rating of acceptable in order to receive an overall rating of acceptable in this factor:

**Subfactor #2.1 Biobased Products** – In order to receive a rating of acceptable, offeror must identify the biobased products to be used to perform these services.

**Subfactor #2.2 Safety** – In order to receive a rating of acceptable, offeror must provide a project specific safety plan and identify any safety infractions within the previous three years.

**Factor #3 -Past Performance** – In order to receive a rating of “acceptable” for this factor, offeror must, Offeror have a recent past performance rating for of acceptable/satisfactory or higher for same or similar services. The offeror is must provide at a minimum two references for past performance, including any proposed subcontractor. References should include contact name, phone number and email, and a description of the services provided. The past experience should indicate successes of the contractor in completing/meeting delivery dates and customer satisfaction as well as address any problems.

**Subfactor #1- Recency of present/past performance in relation to this effort** – The Government considers “recent” present/past performance to be within the past 3 years.

**Subfactor #2- Relevancy of present/past performance in relation to this effort** - The Government considers “relevant” present/past performance to be present/past performance effort involved in similar scope and magnitude of effort and complexities this solicitation requires.

The Government may also use past performance information obtained from other than the sources identified by the offeror. Information obtained from the Past Performance Information Retrieval System (PPIRS) database located at <http://www.ppirs.gov> is one of the sources that will be utilized. PPIRS functions as the central warehouse for performance assessment reports received from several Federal performance information collection systems and is sponsored by the DOD E-Business Office and administered by the Naval Sea Logistics Center Detachment Portsmouth.

**NOTE:** *In accordance with FAR 15.305 (a)(2)(iv)), in the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, “unknown” will be considered “acceptable.”*

**PRICE:** Award will be made to the lowest priced offeror that is evaluated as “acceptable” for all non-price factors.

The full text of FAR provisions or clauses may be accessed electronically at <http://acquisition.gov/comp/far/index.html>.

The following solicitation provisions apply to this acquisition:

1. FAR 52.212-1, “Instructions to Offerors–Commercial Items” (JAN 2017)
2. FAR 52.212-3, “Offerors Representations and Certifications–Commercial Items” (JAN 2017)

Offerors must complete annual representations and certifications on-line at <http://orca.bpn.gov> in accordance with FAR 52.212-3, "Offerors Representations and Certifications–Commercial Items." If paragraph (j) of the provision is applicable, a written submission is required.

The following contract clauses apply to this acquisition:

- FAR 52.212-4, "Contract Terms and Conditions–Commercial Items" (JAN 2017)  
The following clauses are added to the terms and conditions in FAR 52.212-4  
SYSTEM FOR AWARD MANAGEMENT (FAR 52.204-7) (OCT 2016)  
PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (FAR 52.204-9) (JAN 2011)  
INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (FAR 52.204- 19) (DEC 2014)  
PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS (FAR 52.209- 2) (NOV 2015)  
CANCELLATION UNDER MULTI-YEAR CONTRACTS (FAR 52.217-2) (OCT 1997)  
AFFIRMATIVE PROCUREMENT OF BIOBASEED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (FAR 52.223- 2) (SEPT 2013)  
POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION (FAR 52.223-5) (MAY 2011)  
DRUG FREE WORK PLACE (FAR 52.223-6) (MAY 2001)  
PRIVACY ACT NOTIFICATION (FAR 52.224-1) (APR 1984)  
LIMITATION ON WITHHOLDING OF PAYMENTS (FAR 52.232-9) (APR 1984)  
EXTRAS (FAR 52.232-11) (APR 1984)  
AVAILABILITY OF FUNDS (FAR 52.232-18) (APR 1984)  
UNENFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (FAR 52.232-39) (JUN 2013)  
PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (FAR 52.232- 40) (DEC 2013)  
APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (FAR 52.233-4) (OCT 2004)  
PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION. (FAR 52.237- 2)(APR 1984)  
STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)  
GOVERNMENT DELAY OF WORK (FAR 52.242-17) (APR 1984)  
GOVERNMENT PROPERTY (FAR 52.245-1) (JAN 2017)  
USE AND CHARGES (FAR 52.245-9) (APR 2012)  
INSPECTION OF SERVICES (FIXED PRICE) (FAR 52.246-4) (AUG 1996)
- FAR 52.212-5, "Contract Terms and Conditions Required to Implement Statutes or Executive Orders" (JAN 2017)

The following subparagraphs of FAR 52.212-5 are applicable:

*Subparagraph (a)(1) – (3)*

*(b)(1),(14),(22),(25),(26),(27),(28),(44),(47),(50),(56)*

*(c)(1)-(5),(8),(9)*

*(d)(1)-(3)*

*(e)(1),(2)*

The following contract clauses and provisions apply to this acquisition

OPTION TO EXTEND SERVICES. (FAR 52.217-8)(NOV 1999)

OPTION TO EXTEND THE TERM OF THE CONTRACT (FAR 52.217-9)(MAR 2000)

AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS (FAR 52.223-2) (SEP 2013)  
AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR. (FAR 52.232-19)(APR 1984)  
GOVERNMENT PROPERTY INSTALLATION OPERATION SERVICES (FAR 52.245-2) (APR 2012)  
ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS (AGAR 452.209 – 71) (ALTERNATE 1) (SEPT 2015)  
EFFECTIVE PERIOD OF THE CONTRACT (AGAR 452.211-75) (FEB 1988)(DEVIATION)  
POST AWARD CONFERENCE (AGAR 452.215-73) (NOV 1996)  
KEY PERSONNEL (AGAR 452.237-74) (FEB 1988)  
INSTRUCTIONS TO OFFERORS-COMMERCIAL ITEMS (FAR 52.212-1) (JAN 2017)  
EVALUATION OF OPTIONS EXERCISED AT TIME OF CONTRACT AWARD (FAR 52.217- 4) (JUN 1988)  
EVALUATION OF OPTIONS (FAR 52.217-5) (JUL 1990)  
PROHIBITION ON CONTRACTING WITH ENTITIES ENGAGING IN CERTAIN ACTIVITIES OR TRANSACTIONS RELATING TO IRAN-REPRESENTATIONS AND CERTIFICATIONS. (FAR52.225- 25)(OCT 2015)  
UNIQUE ENTITY IDENTIFIER. (FAR 52.204-6)(OCT 2016)  
OFFEROR REPRESENTATIONS AND CERTIFICATIONS-COMMERCIAL ITEMS. (FAR 52.212-3)(JAN 2017)  
TYPE OF CONTRACT (FAR 52.216-1) (APR 1984)  
PREVIOUS CONTRACTS AND COMPLIANCE REPORTS. (FAR 52.222-22)(FEB 1999)  
BIOBASED PRODUCT CERTIFICATION (FAR 52.223-1) (MAY 2012)  
SERVICE OF PROTEST (FAR 52.233-2) (SEP 2006)  
SITE VISIT (FAR 52.237-1) (APR 1984)  
INQUIRIES (AGAR 452.204-70) (FEB 1988)  
SIZE STANDARD AND NAICS CODE INFORMATION (AGAR 452.219-70) (SEP 2001)

All *quotations* shall be sent to the **Utah Acquisition Support Center, 2222 West 2300 South, Salt Lake City, UT 84119**

This is an open-market combined synopsis/solicitation for *services* as defined herein. The government intends to award a *purchase order* as a result of this combined synopsis/solicitation that will include the terms and conditions set forth herein. To facilitate the award process, all *quotes* must include a statement regarding the terms and conditions herein as follows:

"The terms and conditions in the solicitation are acceptable to be included in the award document without modification, deletion, or addition."

OR

"The terms and conditions in the solicitation are acceptable to be included in the award document with the exception, deletion, or addition of the following:"

*Quoter* shall list exception(s) and rationale for the exception(s).

Submission shall be received not later than 9:00 A.M. Mountain Time, May 05, 2017 at 2222 West 2300 South Salt Lake City, UT 84119. **If hand delivering, call Kellie Martinsson at (801) 975-3428, to arrange for delivery in the lobby at the address above.** Late submissions shall be treated

in accordance with the solicitation provision at FAR 52.212-1(f). *Faxed or e-mailed quotes will be accepted.*

Fax: (801) 975-3483

Email: [kmartinsson@fs.fed.us](mailto:kmartinsson@fs.fed.us)

All *quoters* shall submit the following: 1 Copy of

1. SF-1449 – SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (Complete, Date and Sign)
2. SCHEDULE OF ITEMS
3. TECHNICAL RESPONSE AS IDENTIFIED IN EVALUATION FACTORS FOR AWARD
4. Part 5.1.2, OFFEROR REPRESENTATIONS AND CERTIFICATIONS, paragraph (b) of provision 52.212-3. (OFFEROR REPRESENTATIONS AND CERTIFICATIONS-COMMERCIAL ITEMS), COMPLETE ENTIRE PROVISION OR PARAGRAPH (b) ONLY, AS APPLICABLE (PAGE 61) SIGN AND DATE IN MARGIN.
5. Part 5.1.2, REPRESENTATION BY CORPORATIONS REGARDING DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW. Paragraph (q) (2) of provision 52.212-3 (PAGE 73) FILL OUT AND SIGN AND DATE IN MARGIN.
6. Exhibit #1-EXPERIENCE AND EQUIPMENT QUESTIONNAIRE.
7. ATTACHMENT F-FORM SF-1413 SUBCONTRACTOR (IF APPLICABLE).

#### SITE VISIT

A site visit is scheduled to take place on Wednesday, April 25, 2017 at 1:00 p.m. (Mountain Time). Potential offeror's shall meet at the Heber Ranger District Office located at 2460 South Highway 40, Heber UT 84032. Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

Any questions or concerns regarding this solicitation should be forwarded in writing via e-mail to the purchasing agent, *Kellie Martinsson*, (801) 975-342844, [kmartinsson@fs.fed.us](mailto:kmartinsson@fs.fed.us)

#### Point of Contact

Kellie Martinsson, (801) 975-3428, fax (801) 975-3483, e-mail address [kmartinsson@fs.fed.us](mailto:kmartinsson@fs.fed.us)